
MEMORANDUM



TO: Airport Advisory Board
FROM: M McPherson, City Administrator
SUBJECT: **Request for Signage**
DATE: May 3, 2021

Background:

Former Administrator Barbian requested that Public Works Director Gerold obtain quotes to install street signs for the taxi lanes. There was no follow up and I found no information in the file regarding signage. I received a request from Board Member Erickson for signage to assist in deliveries and, in my opinion, emergency response.

Analysis:

Attached is a map of the hangar area of the airport with taxi lanes labeled and hangars addressed for reference. I apologize for the quality, but it is the only map that I have in the files. The Board is asked to discuss the signage needed. Specifically:

1. Are street signs only needed? Should they be placed on both ends of the taxi lane?
2. Should the sign include the range of hangar numbers?
3. Is there a need for business names on signage? Should this be the responsibility of the business owner and installed within parameters recommended by the Airport Advisory Board and adopted by the Council?

Recommendation:

Discuss and provide direction to staff regarding the type and number of signs to receive quotes for.